



ST. CLEMENT'S SCHOOL BRING YOUR OWN DEVICE ("BYOD") POLICY AND INFORMATION FOR GRADE 7 – 12 STUDENTS AND PARENTS

The "Bring Your Own Device" ("BYOD") program at St. Clement's School (the "School") allows our students in Grade 7-12 to use their own laptops in school for school-related purposes. The BYOD model allows students and families to choose their own devices for study and work and it gives families and students the flexibility in making a purchase that makes sense for their individual households. Our faculty plan their courses and technology expectations knowing there will be a variety of platforms and tools in use.

The School does not recommend any specific model or platform. We aim for our digital learning tools to be web-based as much as possible, so access to the internet is all that is needed with no additional software required. Google apps, including Docs, Sheets, Slides, and Drive are widely used, along with video, audio, and camera tools.

All our students are provided accounts for Google Apps for Education and Microsoft 365, giving them access to both suites of tools: Google Docs, Drive, Meet, Sheets, and Slides, and Microsoft Word, Excel, PowerPoint, and Teams. Upper School students also have access to Adobe Creative Cloud.

While we do not endorse any hardware or operating system manufacturer, we do recognize the need to provide general guidelines that will best suit our student learning. Please reach out to ithelpdesk@scs.on.ca for any questions or concerns. The following represent general minimum functionality guidelines:

Windows 11	MacOS
CPU/GPU: 11 th generation Intel Core i5 processor (or higher)	CPU/GPU: Apple M1 processor (or higher)
RAM: 16 GB (or higher) SSD: 256 GB (or higher)	RAM: 16 GB (or higher) SSD: 256 GB (or higher)

Chromebooks and Apple iPads are not recommended for Grades 8 and above. Some students find a Windows stylus helpful for math and science (optional). Students registered in Grades 9-12 computer science, consumer design, and film courses would benefit from additional storage (512 GB).

Device Management and Security

Students may join the School's wireless network to access the internet. SCS uses industry-standard technology to filter inappropriate content and harmful sites; however, we cannot guarantee that contact with inappropriate sites will not occur. Detailed instructions on the process will be provided to all students at the beginning of the year.

We respect personal privacy and only gather minimum, standard information from devices when they connect to our networks. We do not use remote access or access any files, location data, microphones or cameras on student devices.

Power and Laptop Charging Facilities

Power will be available for charging devices in the classrooms. Students will need to bring their laptops charged and necessary adaptors to charge throughout the day.

Acknowledgement and Waiver:

- The School takes no responsibility for the use, misuse, damage, breakage, theft, or loss of personal devices. The student bears full responsibility for the careful transportation and storage of all personal devices.
- The student is responsible for the maintenance and updates for the device. School staff will certainly provide guidance but are not required to repair any hardware or software damage, however caused.
- Students are expected to arrive to class with a charged device, ready to use. The School will not lend out chargers or laptops.
- Students using their own devices must comply, always, with all applicable laws and policies of the School, including those relating to acceptable use, copyright, and bullying.
- You agree to hold harmless and indemnify St. Clement's School, along with its employees, agents, directors, officers, shareholders, and officers (the "Releasees"), from and against any and all loss, damage, injury, and liability incurred, whether to person or property, arising out of or in any way connected to the use of a personal device under this BYOD program. You further confirm that the Releasees will not have any responsibility, obligation and/or liability for any aspect of the device and/or your child's participation in the BYOD program.

Please indicate you accept these Waivers by completing the Acknowledgment Form in PowerSchool forms (<https://scon.powerschool.com/public>)