



**The St. Clement's School Parents' Association  
President's Report  
2016-2017**

October 25, 2017

On behalf of the St. Clement's Parents' Association, I am pleased to report on our achievements in progress over the 2016-2017 school year, accomplished through a team of well over 200 volunteers who have committed their time, energy and talents to support the school throughout the year.

The Parents' Association responds to requests to enhance programs through volunteer support, community building and fundraising. We are proud to report that our community is growing. SCS parents are actively participating in and at events to support their daughter's school experience.

During my term as President, our objectives have been to make the Parents' Association more transparent and welcoming. Our single most important initiative undertaken this past year was the comprehensive review, and in some cases creation, of job descriptions for each member of the PA Executive and for its Convenors and their Portfolios (including detailed instructions for the oversight and management of each event), as well as for our Code of Conduct. Within that framework, we also began a review of our Constitution, which was last undertaken in 2012. Updating our Constitution is a work in progress that will help as we prepare for succession planning, and our volunteer sign-up and website re-launch. It also afforded us the opportunity as a group to review each portfolio and examine how we operate both within the Parents' Association and the School's framework. This exercise was essential in preparation for our School's new strategic plan which will enable us to continue to adapt quickly to our changing roles and responsibilities.

We have also worked towards being more visible and have rebranded. We are and will continue to post all new roles on the Executive and have worked hard to encourage new parents to join. We have launched a new logo for the SCS Parents' Association created by Alisha Trigatti in the school's Advancement Office. This rebranding will enable the community to see where we have contributed over the school year. If you see the red and black penguin we were part of the team or its funding!

I am sorry that I cannot join you tonight but will be at the School next week! A special thanks to Lisa Watson, Jennifer Gray, Meredith Roth and the 2017-2018 Executive for continuing the work on what we envisioned. On behalf of the Parent's Executive, please accept our heartfelt thanks to all of our parent volunteers.

Respectfully submitted  
Kimberly Cudney